

# Crossley Mill Nursery Early Education Funding & Fees



## Information Booklet for Families

From 1 April 2026

## Our Nursery

Crossley Mill Nursery is a charitable organisation aiming to provide affordable childcare to our families. Our Nursery is open 7.30am to 6.00pm, Monday to Friday, 50 weeks of the year.

## Standard Fees

Full day between the hours of 7.30am - 6.00pm and is charged at £70.90

Morning sessions between 7.30am - 1.00pm are charged at £42.20

Afternoon sessions between 1.00pm - 6.00pm are charged at £42.20

## Monthly fees (Standard)

Weekly number of days	Monthly fee
1 x day	£295.42
2 x days	£590.83
3 x days	£886.25
4 x days	£1,181.67
Full time*	£1,450.00

## Deposit

We request families to pay a deposit of £65 to secure a place at the nursery. The deposit will be used to cover costs of up to 5 settling in sessions. Should a sibling attend Crossley Mill, the deposit to be paid will be £55.

## Early Education Funding (EEF)

EEF is a government initiative to provide funding to families to use towards childcare in the early years. Crossley Mill Nursery provides places for children at the Nursery who have access to the funding. This booklet outlines the different offerings we have at our Nursery for children who receive the funding.

### What are the different types of funding?

Funding stream name	Age	Hours per week
Early Learning for Two Year Olds	2 year olds	15
Universal entitlement	3 & 4 year olds	15
Working parent entitlement	9 months to school age	30

\*The funding starts the term **after** the child's relevant birthday depending on the funding applied for. The terms are September, January and April.

### Which funding am I entitled to?

To find out which funding you are entitled to, and how to apply for it, please visit:

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

## Offer 1 - 15 hours funding

This plan is for any 15-hour funding stream which the child is accessing. As Crossley Mill is open 50 weeks of the year, we stretch the 15 hours funding (which is provided by the government for 38 weeks a year) over these weeks.

This results in 11 hours of 'funded hours' per week to use at Crossley Mill.

The nursery is open 10.5 hours per day (7.30am – 6.00pm).

The 11 funded hours will be allocated to 2 x core blocks of 5.5 hours per day over 2 days of the week.

For families to fully utilise their funding entitlement we would advise you to secure 2 days with us.

The core hour block is 8.30am – 2.00pm – **your child must attend for these hours if you are in receipt of funding.**

As we are open longer than these hours, a wraparound care fee is charged for the hours outside of these core hours, i.e. from 7.30am to 8.30am, and 2.00pm to 6.00pm.

The wraparound care fee is £8.92 per hour.

The breakdown of how the funded hours are allocated is as follows:

Number of funded hours received per week = 11

- Day 1 – 5.5 hours of core funded hours, plus 5 hours of wraparound care, plus consumables charge of £4.20 per funded session
- Day 2 – 5.5 hours of core funded hours, plus 5 hours of wraparound care, plus consumables charge of £4.20 per funded session

Note: should your child wish to attend more than 2 days per week, the remaining days will be charged at the standard day rate.

### Monthly fee

No of days	2 days	3 days	4 days	5 days
Monthly Fees	£406.67	£702.08	£997.50	£1,292.92

### Consumables fee

At Crossley Mill our aim is to provide children attending with a healthy, well-balanced diet with food that is nutritious, home cooked and well prepared, that meets our children's dietary and development needs.

All parents are asked to pay a voluntary contribution for consumables where applicable. This helps to cover costs not covered by government funding, such as food, and other non-food consumables such as suncream, wipes, tissues, hand sanitiser, disposable gloves, extracurricular activities, and additional teaching.

Should families choose not to pay the voluntary contribution towards consumables, you will be provided with a list to show what items you will need to bring for each funded day. This list will include non-food consumables, as well as snacks / lunch / tea which meets our vegetarian ethos and dietary requirements.

The Consumables fee for a 15-hour plan is £4.20 per funded session, which is broken down as follows - Food (£3.83), non-food (£0.30), Activities (£0.07)

## Offer 2 – 30 hours funding

This plan is for any 30-hour funding stream which the child is accessing. As Crossley Mill is open 50 weeks of the year, we stretch the 30 hours funding (which is provided by the government for 38 weeks a year) over these weeks.

This results in 22.5 hours of ‘funded hours’ per week to use at Crossley Mill.

The nursery is open 10.5 hours per day (7.30am – 6.00pm).

The 22.5 funded hours will be allocated to 3 x core blocks of 7.5 hours per day over 3 days of the week.

For families to fully utilise their funding entitlement we would advise you to secure 3 days with us.

The core hour block is 8.30am – 4.00pm – **your child must attend for these hours if you are in receipt of funding.**

As we are open longer than these hours, you will pay the wraparound care fee for the hours outside of these core hours, i.e. from 7.30am to 8.30am, and 4.00pm to 6.00pm.

The wraparound care fee is £8.92 per hour.

The breakdown of how the funded hours are allocated is as follows:

Number of funded hours received per week = 22.5

- Day 1 – 7.5 hours of funded hours used, plus 3 hours of wraparound care, plus consumables charge of £8.00 per funded session
- Day 2 – 7.5 hours of funded hours used, plus 3 hours of wraparound care, plus consumables charge of £8.00 per funded session
- Day 3 – 7.5 hours of funded hours used, plus 3 hours of wraparound care, plus consumables charge of £8.00 per funded session

Note: should your child wish to attend more than 3 days per week, the remaining days will be charged at the full day rate.

### Monthly fee

No of days	3 days	4 days	5 days
Monthly Fees	£434.50	£729.92	£1,025.33

### Consumables fee

At Crossley Mill our aim is to provide children attending with a healthy, well-balanced diet with food that is nutritious, home cooked and well prepared, that meets our children’s dietary and development needs.

All parents are asked to pay a voluntary contribution for consumables where applicable. This helps to cover costs not covered by government funding, such as food, and other non-food consumables such as sunscreen, wipes, tissues, hand sanitiser, disposable gloves, extracurricular activities, and additional teaching.

Should families choose not to pay the voluntary contribution towards consumables, you will be provided with a list to show what items you will need to bring for each funded day. This list will include non-food consumables, as well as snacks / lunch / tea which meets our vegetarian ethos and dietary requirements.

The Consumables fee for a 30-hour plan is £8.00 per funded session, which is broken down as follows - Food (£7.30), non-food (£0.57), Activities (£0.13)

## **Offer 3 – Early Learning for Two Year Olds**

Some families of 2-year-olds are eligible for 15 hours funding under the ‘Early Learning for Two Year Olds’ stream. Crossley Mill can offer a limited number of places across the nursery at any given time for children in receipt of this funding. As Crossley Mill is open 50 weeks of the year, we stretch the 15 hours funding (which is provided by the government for 38 weeks a year) over these weeks.

This results in 11 hours of ‘funded hours’ per week to use at Crossley Mill.

The 11 funded hours will be allocated to 2 days per week under 2 x core blocks of 5.5 hours per day.

The core hour block is 8.30am – 2.00pm – **your child must attend for these hours if you are in receipt of funding.**

Due to our current business model, and to ensure we meet our running costs, we are only able to offer 5 places for ‘children receiving further support’ across the nursery.

Should your child join us under this stream, then we will offer the 15-hour funded place to your child until they leave for school.

### **Monthly fee - No charge**

This offering is subject to availability. Should there be no places on this offer be available, parents in receipt of the 15 hours ‘Early Learning for Two Year Olds’ stream can opt for the ‘15-hour offer’ outlined above, and the additional charges will be payable.

Should your child be under the ‘Early Learning for Two Year Olds’ funding, and receive an EYPP or Dep supplement, then we will use these additional supplements to offset the consumables charge usually charged for a funded session.

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**Should none of the Offers listed above suit your family’s needs, please contact the Nursery Manager.**

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### **Other important information**

#### **Payment of fees**

In order for Crossley Mill Nursery to run effectively it is essential that fees are paid regularly, in advance and on time. To ensure that a child’s place is reserved, parents and carers are required to pay for all booked sessions in advance.

Payment is still required if a child does not attend a session through illness or family holiday etc. See the Admissions Policy.

Fees must be paid in advance between the 1st and 3rd of every month via a direct bank transfer, standing order, Childcare Voucher Scheme or the Tax-Free Childcare Scheme.

If you cannot pay your fees on time, it is important that you contact the office on 01422 845 820 immediately to let us know. Where possible, we may be able to agree a short-term payment plan to enable you to keep your child’s place. If you do not keep up with the terms and conditions within your payment plan, then nursery reserves the right to terminate your child’s place. You will be issued with a monthly statement detailing your fees to enable you to manage your account.

## **Sibling discount**

Families will be automatically entitled to a 10% discount on their eldest child's nursery fees once their second child starts at Crossley Mill Nursery. The following exclusions apply to the policy:

- Families will not qualify for the sibling discount if they are eligible for Early Education Funding
- Families will not qualify for the sibling discount if they are not eligible for Early Education funding due to income (rather than age of children)
- The discount will only apply to one (the eldest) child regardless of whether there is more than one other sibling at Crossley Mill Nursery
- This discount does not apply to members of staff.

## **Monthly invoices**

Crossley Mill invoices using a monthly average of fees across the year, not actual days for the calendar month. The monthly fees are equal monthly instalments of 50 weeks of the year (as we closed for 2 weeks each year). The year is considered to be from 1 September to 31 August. Should your child leave mid-year, a manual calculation of actual days attended will be made, and any additional charges will be charged to make up a shortfall of fees received for actual days attended vs monthly fees paid to date.

## **Nursery bank account details**

Account name: Nursery Action Group Ltd

Account number: 65492336

Sort code: 089299

## **Closure days**

Bank holiday or closure dates (outside of the Summer and Christmas 1-week closures) are refunded to your invoice account after they occur and can be booked as extra sessions where spaces are available. Alternatively, they can be used as part payment towards your bill.

Should the nursery close on a day where EEF funding is usually applied (e.g. Bank Holidays), then families will be offered an additional day to utilise the hours where nursery capacity allows. Should additional days not be available, then the family will receive a refund of the wraparound care fee, and consumables fee, for that day. EEF hours are not transferable to a day later in that week should the child usually attend a later day in the week.

## **Additional sessions (ad hoc)**

We do not usually offer out additional ad hoc sessions to families, however, should an extra day or half day be required as a one off, please contact the Manager to discuss availability. Please note that the fees for additional ad hoc sessions will be charged at the Standard Fee rate. (E.g. should your child usually attend a morning session and pick up an ad hoc afternoon session on the same day, the standard fee for the afternoon session would still apply at £42.20).

## **Applying for EEF funding whilst on maternity, paternity or adoption leave**

See some key dates from the Childcare Choices website for when you apply for funding if you are returning work from **maternity, paternity or adoption leave**.

[15 and 30 hours - frequently asked questions | Childcare Choices](#)

## **How to contact us**

If you require any further information regarding Early Education Funding offers at the Nursery, please contact us on the details below.

To enquire about additional days please email - [manager@crossleymillnursery.co.uk](mailto:manager@crossleymillnursery.co.uk)

To enquire about fees please email - [admin@crossleymillnursery.co.uk](mailto:admin@crossleymillnursery.co.uk)

Alternatively, please call the office on 01422 845 820.